

LHT's Bernie Evans Criteria and Award Process

Individual people who are aged over 18 years are invited to submit a funding application if their project addresses the following theme:

- Higher Education

Applications will be considered by the awards panel and will be appraised according to the aims and objectives of the initiative and its proposed impact.

Applicants should note that funding is limited and therefore not all applications will be successful.

In addition to addressing the above theme applicants must meet the following criteria:

- Candidates must be aged over 18 years and live in an LHT property
- Candidates must be studying for a recognised qualification at an institute of higher education (university)
- Candidates must be able to demonstrate their need for this award
- Candidates must have a current bank/building society or post office account
- Applications need to be received by the end of June each year in order to be considered for courses beginning in the next academic year
- In order to qualify for subsequent years funding, recipients will be expected to provide a progress report
- To help the panel make their decision you may be required to attend an interview
- Candidates must not be in breach of their tenancy agreement – careful consideration will be given to applicants who have rent arrears, necessary arrangements will have had to have been made previous to application in order to bring the account up to date

What the Bursary will fund:

- Course costs – these will be paid directly to your university
- Course materials
- Study trips
- Travel costs
- Accommodation costs if living away from home

What the Bursary won't fund:

- Rent on your LHT property
- Utility bills
- Food bills
- Car running costs
- Funding for more than 3 consecutive years
- Paying off any previous student loans

Decision Process

The fund is co-ordinated and administered through a panel which is made up of LHT staff and tenants.

The panel will meet once a year in June to consider applications. You will receive acknowledgement in writing within 5 working days upon receipt of your application.

You will be notified by post within 5 working days of the outcome of your application. If you are successful you must complete a Terms & Conditions form.

The decision of the panel is final, there is no appeals process.

Bernie Evans Application forms can be obtained in writing from

LHT's Regeneration Team,
12 Hanover Street,
Liverpool L1 4AA

By telephone: 01928 796 000

Or via LHT's website: www.lht.co.uk

If you need any further information or assistance in completing this form please contact a member of the Regeneration team.

Bernie Evans Application Form

Course Title

Applicant Details

Name of Applicant

Address

Postcode

Telephone

Email

Age

Place of Study

1. Course/Training Details e.g. modules of study

2. Current Educational qualifications if applicable

3. Duration of course

years

4. Are you receiving any other grants/loans or awards to help you with your studies?

Yes

No

If yes please give details....

5. Are you in receipt of any benefits? Yes No
(Please check with the Benefits Agency to ensure that this award will not affect your benefits)

6. Do you have any dependants or are you a carer? Yes No

7. Please provide a breakdown of all costs

Total:
Breakdown:

8. Have you applied to this scheme before?

Yes No

If yes please provide details and supporting documentation...

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9. Why do you want to do this course?

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10. How will the award make a difference to you?

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11. Do you have a bank/building society account? Yes No

12. Is your household in breach of tenancy
e.g. rent arrears/nuisance? Yes No

If you have answered 'yes' to the above question, have you made arrangements with LHT to reduce your arrears? Please give details...

13. How did you hear about the Bernie Evans Bursary?

14. Is there any additional information you wish to include in support of your application?

Please attach any additional information on extra sheets.

I certify that the information given in this application form is true and accurate.

Signature

Date

LHT is committed to preserving your privacy and as such we will endeavour to ensure that your rights under the data protection legislation are preserved at all times.

For Official use only

Date received by LHT

Date of next Panel meeting

Decision taken

Date of decision

Officer

Return to:
The Regeneration Team
Vicinity House
12 Hanover Street
Liverpool
L1 4AA